



Office Riddles With Answers - Answer Key

1. I have keys but open no doors, and I sit beside a screen. What am I?

Answer: keyboard

Hint: You type on it.

2. I hold sheets but I am not a bed. What am I?

Answer: binder

Hint: You keep documents in it.

3. I ring during meetings but I am not a bell. What am I?

Answer: phone

Hint: It may be on your desk.

4. I copy everything but never understand it. What am I?

Answer: copier

Hint: It makes paper duplicates.

5. I have a face and hands and keep everyone on schedule. What am I?

Answer: clock

Hint: It tells time.

6. I have many cells but I am not alive. What am I?

Answer: spreadsheet

Hint: You may use formulas in it.

7. I am full of dates but you cannot eat me. What am I?

Answer: calendar

Hint: You use me to plan.

8. I am opened every morning and filled all day, but I am not a bag. What am I?

Answer: inbox

Hint: Messages arrive there.

9. I can be sharp, dull or pointless, yet I help write ideas. What am I?

Answer: pencil

Hint: It may need sharpening.

10. I am a place where everyone talks and nobody sleeps. What am I?

Answer: meeting room

Hint: It is used for group discussions.